

## Senior Market Design Analyst

Reports to: Market Design Manager

### Job purpose

The Senior Market Design Analyst will be part of the Market Design directorate which shapes the non-household water retail market.

The post-holder will lead development work on market code change proposals that cover systems, processes, water industry governance and regulation. Day-to-day work will involve assessing change proposals, designing solutions, consulting the industry and progressing changes through the appropriate industry forums and governance groups. The post holder will have additional responsibility for handling complex and technical code changes in Market Design and ensuring that impacts on the Central Market Operating System (CMOS) are properly addressed.

The post holder will be confident to represent MOSL in advising market participants, as well as providing secretariat support to market governance groups.

This role will involve:

- ◆ Performing in-depth technical investigations on settlement calculations;
- ◆ Delivering and improving processes and procedures to enable the company to effectively and efficiently fulfil its obligations;
- ◆ Undertaking external and internal impact assessments for proposed modifications to market codes;

- ◆ Drafting changes to the market codes;
- ◆ Liaising with internal and external stakeholders;
- ◆ Undertaking rigorous analysis of problems and issues;
- ◆ Presenting analysis and change proposals to industry governance groups;
- ◆ Supporting stakeholders' understanding of market arrangements at a detailed level;
- ◆ Learning and understanding CMOS functionality with a view to coaching colleagues; and
- ◆ Being flexible with a willingness to take on new challenges.

## Scope of job

The role will report to a Market Design Manager and will have no direct reports but will advise more junior colleagues.

The role is based at MOSL's Southampton office with occasional off-site meetings, mainly in London. There is opportunity for occasional home working.

This role works with internal and external stakeholders including senior MOSL colleagues, regulators, water companies and industry groups.

## Key accountabilities (operational, financial and people)

- ◆ Maintain the market codes and develop, review and advise on market code changes:
  - Carry out system and internal impact assessments due to market code changes;
  - Administer industry consultations and analyse the responses received;
  - Liaise with market participants and industry stakeholders to achieve agreement on the best possible outcomes;
  - Present business requirements at CMOS design authority;
  - Draft code amendments and review dependencies between market code processes and documents;
  - Ensure the code change process is followed and maintain associated controlled documents in line with configuration management best practice; and

- Update the market codes to the latest approved revision.
- ◆ Extract and analyse market data from CMOS to answer stakeholder's queries
- ◆ Administer market governance groups:
  - Provide secretariat support to industry governance groups, including;
    - The Panel and its sub-committees;
    - Ad-hoc Working Groups.
  - Ensure that agendas, papers, minutes and actions are prepared and circulated in an accurate and timely manner; and
  - Publish outputs from market governance groups according to agreements and in line with Market Operator Obligations.
- ◆ Market Design Architecture:
  - Capture business requirements arising from proposed changes; and
  - Review requirements documentation and functional design documentation developed by MOSL's service provider(s).
- ◆ Support and advice:
  - Advise on the likely impact of changes upon the business.
  - Deliver internal training and support on CMOS functionality, data extraction and data manipulation.
  - Deputise for the Market Design Manager in their absence
- ◆ Market Alignment:
  - Develop understanding of changes across markets and other utilities and align codes and processes in accordance with best practice.

## Personal profile

### Knowledge:

- ◆ Business process mapping and requirements gathering.
- ◆ Water industry codes and processes would be an advantage.

### Skills:

- ◆ Analysing complex situations and developing considered options and responses.
- ◆ Articulating complex options clearly and concisely to senior decision-makers.
- ◆ Excellent interpersonal skills with the ability to negotiate and influence effectively.
- ◆ Excellent written skills are vital.
- ◆ Managing multiple pieces of work at any one time in a fast-paced environment.
- ◆ Confidence to take responsibility for packages of work.
- ◆ Process mindset, able to easily follow and understand complex processes.
- ◆ Analysing large complex dataset efficiently and effectively using MS Excel and SQL queries.

### Desirable Experience:

- ◆ Data or business analysis.
- ◆ Project or Change Management.
- ◆ Commercial and/or contract drafting or documentation of similar significance.
- ◆ Developing policy papers.
- ◆ Governance experience, working with industry codes or regulations, preferably in the water sector.
- ◆ Experience using Business Objects and Python would be advantageous.

Education/qualification:

- ◆ Mathematics/ Science/Engineering/ Economics/Business Level 6 qualification (e.g. bachelor's degree) is desirable.
- ◆ Project, Programme, or Change Management methodology (e.g. PRINCE2, MSP) would be an advantage.

To apply, please send your CV with a covering letter to [people@mosl.co.uk](mailto:people@mosl.co.uk)

Closing Date: 13 May 2020

Approved by: Head of Market Design

Date: 7 February 2020