

Bilateral Transaction Programme

Pathfinders Group Meeting 9 – Minutes – 16 February 2021 – 10:00-11:00

Attendees - MOSL:

Miles Robinson (MR)
Chris Dawson (CD)

Val Rose (VR)
John Briggs (JB)

Emma Whitcroft (EW)

Attendees – External:

David Moss (DM)

Elliott Holland-Kemp (EHK)

Judith Gallagher (JA)

Russell Anderson (RA)

Anna Chuter (AC)

Francis Lam (FL)

Nathan Morgan (NM)

Karen Harkness (KH)

Martin Marvin (MM)

Nik Clay Michael (NCM)

Mark Franchi (MFr)

Subhash Marti (SM)

Sian Forward (SF)

Dean Timarac (DT)

Tony Golder (TG)

Michael Floyd (MF)

Agenda items

1. Welcome and Introductions
2. Review of previous meeting minutes/actions
3. MOSL Update
4. Testing
5. AOB

Welcome and introductions

- MR welcomed everyone to the meeting and talked through the agenda items for this meeting. Chris Dawson (CD) from MOSL has join the meeting today to talk through the CSD's.

Review of previous meeting minutes/actions

- MR went through minutes and actions from last meeting and that these along with today's minutes and slides will be uploaded to the website.
- MR talked through the actions from the last meeting and summarised that these had been completed and the group agreed.

MOSL update

- MR gave an update from the MOSL and run through the projected Phase 2 delivery milestones covering:
 - Delivery and development, working on the C1.R process which includes remaining transactions and looking at the user interface.
 - Preproduction environment will be ready by Wednesday 16 February 2021 that Pathfinders will be able to use to carry out HVI testing.
- MR ran through what was also being worked on this month which includes:
 - Assurance approach – to be finalised this month and will be sharing with the group at the next meeting.
 - Training – start to produce user interface videos and how to guides.
 - Checkpoint 1 survey – MR thanked the group for completing and returning these. The next checkpoint will be the 1 March 2021.
- MR introduced CD to run through the key documents that are to be published on the website today.
- CD gave an update to key documents that have been published today which included:

- CSD704 – Explained that there are many repeatable processes within Bilaterals hub, rather than having to repeat this for every process, MOSL have grouped them within one document.
- CSD701 – Where there is a unique process that does not fit into CSD704 this will sit within this document merging the Bilateral process into CSD701.
- CD added that these two documents have been published today for Pathfinders and MOSL were looking to welcome feedback via the Bilaterals inbox by 23 February 2021.
- CD also updated the group that the Operational Terms Schedule 1, part 3 is with the internal legal team and this should be out in the next few weeks.
- CD updated on CSD601 and confirmed V0.8 will be published soon in line with an updated version of CSD704 and CSD701 once all feedback had been collated.
- DM asked if CSD0601 for C1.W will this be amalgamated along with the retailer version or will this be separated. CD confirmed that C1.R and C1.W are planned to be released at the same time in the same document and CSD701 and CSD704 have been produced with that in mind.
- MR summarised and asked the group to provide feedback via Bilaterals inbox on the documents by 23 February 2021.

Testing

- MR gave an in-depth update on Testing environment which included the features and functions and highlighted:
 - HVI – C1.R Alpha preproduction environment which will be released on Wednesday 17 February 2021 covering the available functionality which is included in the slide pack.
 - Further testing is being carried out on XML end point and this should be available within the next two weeks.
- JB added that replica of the CMOS data base and have been asked as to whether we have an MDS dataset in alignment with that and will engage with CGI to see if there could be a back dated version. JB added that the replica of the CMOS database is anonymized and asked the group **not** to put live data in the test environment as this is still to go through security accreditation.
- MR then run through the 'Alpha' release transactions covered within the slide deck and asked the group to feedback on this once they had time to share with their technical teams.
- MR also highlighted the pending functionality and transactions that are not yet included but will be included in future releases. These are listed within the slide deck and the group will be kept up to date as they become available.
- MR run through what happens next including:
 - Pathfinder HVI users will be able to access the pre-production environment for testing as of Wednesday 17 February 2021
 - The environment will be available for testing until 'Go live'
 - MOSL will send an email to Pathfinder Group Members once the environment is available with details on how to access the environment
 - Any observations from testing can be emailed to bilaterals@mosl.co.uk or raised during a Technical drop-in session so MOSL can collate all those responses and answer in the drop in sessions
 - Pathfinder LVI testing still on track for mid-March
- MR then asked the group individual to get an understanding of when they would be ready to start HVI testing:

- NM (Waterscan) ready to start LVI testing when MOSL are ready in mid-March.
- DM (Castlewater) ready to join LVI testing when MOSL are ready.
- NCM (Gentrack) Ready to go. There are questions which will be raised in the tech sessions. Connectivity testing where they are pretending to be a retailer. The HVI testing have some questions on data and may need a retailer hosted environment for that. Simulation of responses, does the market automatically generate a wholesaler response and how will that work?
- JB will expand on this in the drop-in sessions today. JB confirmed that MOSL don't have a full test environment where they are an automatic response, the plan is for peer testing and MOSL may be able to facilitate some data.
- EHK (Gentrack) Question on data for but will join the tech drop-in session to discuss.
- MF (UU) Lightweight testing next week and ready for LVI in March. They are running along MOSL sprints. KH asked for clarification when the XML would be available?
- JB confirmed they are hoping for next week is what is being planned but need to make sure there has been enough alpha testing first.
- MM (NWL) Introduce Judith Gallagher as their new Project Manager. They will start as soon as possible but reality is they are a few weeks behind. They might be able to get the connectivity testing done and will update as soon as they know and should have a better understanding by Friday 19th February 2021 but confident, they will catch up.
- RA (Thames) Currently onboarding a supplier and should be ready for testing in the next week or two. RA spoke with Spencer to see if some proof of concept end to end testing and could this be done?

ACTION MR will pick up with JB and confirm with RA.

- TG (CNC) – All set ready to go just a service URL which can be picked up in tech session.
- MR summarised that test environment will be available on Wednesday 17 February and keen to get the group testing and added to send questions to the Bilaterals mailbox and to encourage the group to attend drop-in sessions.

AOB

- MM asked what is the timeline to have all the security clearance for approvals on the system in place? JB confirmed that MOSL are having a penetration test between here and the end of March and that will be pen test 1 and then a second pen test just before production so the full test with customer details will be in the May time frame.
- MM suggested a note should go out to everyone to make it clear that they should only use anonymized data.
- MR confirmed that this will be go out on 17 February 2021 along with all details on how to access the pre-production environment.

MR summarised as there was no more questions and thank the group for their time.

Actions

- Pathfinders to provide feedback on the key documents: **CSD0701**, **CSD0704**, Operational Terms **Schedule 1, part 3** & **CSD0601, Version 0.8** by close of play 23rd February 2021
- MR to catch up with JB on RA (Thames) email.

Meeting End.