



## Panel Member Role Description

### Overview of the Market Arrangements Code Panel

The business water market opened in April 2017. It allows 1.2 million small businesses, public sector bodies, charity and not-for-profit organisations in England to choose who supplies their services.

The Market Arrangements Code (MAC) Panel is the senior industry group responsible for overseeing the market codes which govern the business water market. The Panel keeps the market codes under review, making sure that they deliver efficient and effective market outcomes.

The role of the Panel is set out in section 5.2 of the MAC, and includes:

- Governing the design of the market and recommending changes to market rules;
- Reviewing the performance of the market and individual participants;
- Establishing and overseeing committees to resolve issues, disputes and incidents;
- Working with the Market Operator to scope and plan annual market audits;
- Reviewing the Market Operator's annual budget and charges.

The Panel comprises three members elected by Wholesalers, three members elected by Associated Retailers, three members elected by Unassociated Retailers and three independent (non-water industry) members appointed by the Panel chair. The Panel is chaired by the chair of the Market Operator (MOSL).

Representatives from the Market Operator, the Consumer Council for Water, Ofwat and the Water Industry Commission for Scotland are non-voting affiliated members of the Panel.

### The Role of a Panel Member

Responsibilities of Panel Members are set out in the MAC 5.7.1, in particular:

- shall act impartially, in the best interests of the market as a whole and shall be guided by the Principles and Objectives;
- shall not be representative of and shall act without regard to the particular interests of the body or person by whom they were nominated to be Panel Member; and
- confirm in writing to the Market Operator for the benefit of all Trading Parties that they agree to act as a Panel Member in accordance with the Market Arrangements Code and acknowledge the requirements of MAC Section 5.7.1; and
- provide the Panel Secretary with a letter from their employer agreeing that they may act as a Panel Member and that the requirements in Section 5.7 shall prevail over their duties as an employee;
- shall notify the Panel Secretary in writing where they cease to be employed by the employer by whom they were employed at the date of their appointment or any change of role which impacts on their ability to act in accordance with MAC Section 5.7.

### Commitment

- 12 scheduled meetings per year plus urgent or ad hoc meetings as required;
- Monthly meetings at a location decided by the panel (currently London);
- Fixed term not exceeding two years (and able to stand for re-election at the end of this term);
- Reasonable travel expenses paid, in line with the [Panel Expense policy](#).