

## Terms of Reference

# Wholesale Market Interface Group

### Purpose:

- To act as a Wholesale Non-Household Market forum and network to discuss wholesale related operational matters at an industry level and work through areas of complexity. In addition, the forum will provide a platform for Wholesalers to share and develop best practice in the lead up to and post market opening on day to day operations of Wholesale activities.
- For the avoidance of doubt the forum will not discuss matters relating to pricing or other such topics that may distort or interfere with existing or future markets. At all times the discussion will comply with CA98.

**Chairperson:** Rotating Chair

**Chair's Accountabilities:** Necessary arrangements for meetings including venue, agenda and circulation of minutes

**Secretary:** Rotating to coincide with the appointed Chair

## ToR: Wholesale Market Interface Group

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<b>Membership:</b>	<b>Company -</b>	<b>Main Contacts</b>
	Affinity Water -	Jo-Ann Lee, Jason Forster
	Anglian Water -	Don Maher, Darren Rice
	Bristol Water -	Simon Bennett
	Dee Valley Group-	Ian Plenderleith, Tracey Bragg
	Northumbrian Water -	Martin Mavin, Angela Brown
	Severn Trent - Tanner	Steve Witter, Harry Cowan, Natalie
	Southern Water -	Helen Simonian, Ashley Marshman,
	South West Water -	Annagail Leaman
	Thames Water -	Mark Holloway
	United Utilities -	Paul Stelfox
	Welsh Water -	Rhydian Clement
	Wessex Water -	John Hayes, Ryan Davies
	Yorkshire Water - Worsman	Patrick Hargreaves, Janet Bone, Lee

**Quorum:** N/A

**Standing invitation:** Representatives from all Wholesaler's Market Interface Leads  
Representatives of Wholesale Legal/Regulatory teams as required

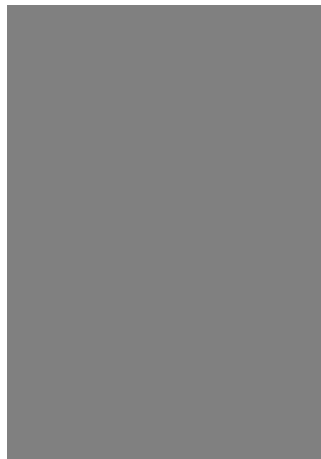
**Frequency of meetings:** The Group shall meet bi-monthly or at such other intervals as decided.

**Overview of Group:**

- Provide a network of Wholesale industry peers with responsibilities for interfacing with the future non-household market.
- Share, discuss and develop best practice in relation to delivering Wholesale Services to the future non-household market.

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- Seek views and clarifications in areas of complexity from others in relation to operational matters outlined in Wholesale – Retail codes.
- As appropriate develop technical network subgroups to consider and inform on particular technical points.
- Consider Wholesale Operational matters
- Establish network for Wholesale Operational contacts for overlapping border related matters
- Provide feedback and recommendations to other working groups such as MOSL, Open Water and related workshops

**Decision making powers:**

**Scope of authority to decide policy:**

- None

**Minutes and documentation**

- Shared with Wholesale attendees and companies who opt to participate

**Next ToR review**

Review April 2017

## ToR: Wholesale Market Interface Group

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For reference: <http://www.water.org.uk/publications/water-industry-guidance/brief-guide-competition-law-compliance>

### Annex 2 Guidance for Water UK meetings and networks

All participants in Water UK activities are responsible for ensuring that those activities are carried out in compliance with competition law.

Meeting chairs and those responsible for networks have an additional responsibility to guard against breaches of competition law and the following guidelines may be useful.

- 1 On a regular basis, and no less than once a year, a copy of this [guidance](#) document should be sent to all network members.
- 2 A statement of the need to comply with competition law, which should include a reference to this guidance document, should be given when any group is established and at yearly intervals. This applies to all groups which may be established using Water UK facilities or involving Water UK personnel.
- 3 As noted in this guidance, agendas and minutes should be kept for all meetings and express reference should be made to the competition law compliance statements in those documents. Consideration should be given in the light of topics arising on the agenda to ensuring that a legal adviser is on hand where appropriate.
- 4 Sample wording that a meeting chairman might use is as follows:

“I would like to remind everyone of the need to comply with competition law. This means that we need to avoid any discussion within this meeting/network/group etc of any subject which involves commercially sensitive information. This could include information relating to prices, costs, customers and future business plans. It goes without saying that it is also not permitted for companies to enter into agreements fixing prices to be charged or paid for particular activities or dividing up customers between them. Further detail on these subjects can be found in the latest edition of the Water UK competition law guidance which I would ask everyone to familiarise themselves with. The guidance can be found on the Water UK website ”

- 5 Where the chairman of a meeting or convenor of a network considers there is a risk of competition law being breached, it is his or her responsibility to end the meeting or network conversation and to make it clear why this is being done.